

## AGENDA

### **Monroe County Human Services Advisory Board Funding Recommendation Meeting - June 1, 2023 - 10:00 AM FY2024 Funding Cycle (Begins October 1, 2023, - September 30, 2024)**

The Monroe County Human Services Advisory Board  
will convene at the Marathon Government Center,  
2798 Overseas Highway, Marathon FL 33050

**The June 1, 2023, Human Services Advisory Board meeting will be a hybrid format with the HSAB Board meeting live at the Marathon Government Center. The public will be able to participate in-person or via Communication Media Technology (“CMT”) using a Zoom Webinar platform**

*Below are the various options available to the public to make public comment via CMT on certain agenda items during the public portion of the meeting. The public can comment on a particular item(s) on the public portion of the agenda either by phoning in or using the live Zoom webinar link (see instructions for each option below).*

Please click the link below to join the webinar:

<https://mcbocc.zoom.us/j/82278950669>

Or iPhone one-tap :

US: +16465189805,,82278950669# or +16699006833,,82278950669#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 646 518 9805 or +1 669 900 6833

Webinar ID: 822 7895 0669

International numbers available: <https://mcbocc.zoom.us/j/82278950669>

*The Zoom Webinar Host has been provided a list of persons who have signed up, in-advance, to speak via CMT on behalf of the applicant organizations. When we get to your organization the Webinar Host will enable your participation when Chairman Michael Ingram calls your organization. To report problems with the broadcast or participation in the Zoom webinar, please call (305) 872-8831.*

1. Call to Order and Salute to Flag.
2. Approval of Agenda: Additions, Corrections, Deletions.
3. Introduction of HSAB members and announcement of affiliations with applicant organizations.
4. Approval of March 13, 2023, minutes.
5. Public comment.

*ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in these proceedings, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. – 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call “711”.*

## AGENDA

**Monroe County Human Services Advisory Board  
Funding Recommendation Meeting - June 1, 2023 - 10:00 AM  
FY2024 Funding Cycle (Begins October 1, 2023, - September 30, 2024)**

6. Questions to and statements by the applicants (schedule of approx. time attached).
7. Discussion and approval of funding recommendations.
8. Other business as appropriate.
  - a) The Office of Management & Budget (OMB) may proportionately adjust the allocations in the event the budget adopted by the Board of Commissioners for FY2024 is greater or less than the budget estimated by OMB; an increase may not exceed the funding requested by the applicant.
9. Adjournment.

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**Meeting Minutes of the Monroe County  
Human Services Advisory Board (HSAB)  
March 13, 2023**

***Draft – To be approved at the June 1, 2023, meeting***

*The First Meeting of the HSAB was conducted via a hybrid format with the HSAB Board meeting live at the Marathon Government Center, BOCC Meeting Room on the 2<sup>nd</sup> Floor, 2798 Overseas Highway. The public was able to participate in person or via Communication Media Technology (“CMT”) using a Zoom Webinar platform.*

Board Members Present: District 5 – Laura Lietaert - Vice-Chairperson  
District 2 - Sandy Higgs  
District 3 – Rev. Steve Torrence  
District 4 - David Manz

Board Members Absent: District 1 – Position Vacant

Staff Members Present: Christine Limbert-Barrows, Assistant County Attorney  
Tina Boan, Director of Budget & Finance  
Janet Gunderson, Grants Coordinator  
Oksana Christow, Grants Coordinator

1. Call to Order and salute to the flag. The meeting was called to order at approximately 10:01 a.m. by Laura Lietaert and led the pledge of allegiance to the flag.
2. Introduction of HSAB members and announcement of affiliations. S. Higgs, L. Lietaert, Steve Torrence, and D. Manz, introduced themselves and stated they were not affiliated with any non-profit organizations.
3. Approval of the Agenda. S. Higgs moved to approve the agenda, seconded by S. Torrence; hearing no objection, the motion passed.
4. Nominations and Elections of Chairperson, Vice-Chairperson and Secretary. S. Higgs nominated Laura Lietaert for Chairperson, seconded by S. Torrence; S. Higgs nominated David Manz for Vice-Chairperson, seconded by S. Torrence; S. Torrence nominated Sandy Higgs for secretary, seconded by David M; all in favor the motions passed.
5. Approval of June 1, 2022, minutes. S. Higgs moved to approve the minutes, seconded by S. Torrence, hearing no objection, the motion passes.
6. Discussion and approval of the FY2024 HSAB funding cycle schedule. L. Lietaert reminded the audience about the previous discussion about late applications and reiterated that applications received after noon, May 4, 2023 (FY24 Application deadline) will not be considered for funding. S. Torrence moved to approve the FY2024 funding cycle schedule, seconded by D. Manz, hearing no objection, the motion passes.
7. Discussion of FY2024 funding process: Application Attachments & Funding History.
  - a) May 4, 2023, Application deadline – S. Higgs suggested highlighting the application deadline in bold on the front page of the grant application.
  - b) No additional revisions to the grant application were requested by the Board.
8. Public comment.
  - Sherrie Schwab, Executive Director, Domestic Abuse Shelter expressed her appreciation of the Board’s service to the community and thanked them for the support.
  - Pastor John Krainer, New Life Church and Kreative Kids Cristian Academy, introduced himself as the new pastor.

**Meeting Minutes of the Monroe County  
Human Services Advisory Board (HSAB)  
March 13, 2023**

***Draft – To be approved at the June 1, 2023, meeting***

- Vivian Dodge, Executive Director of Chapters Health Hospice stated Chapters Health is a non-profit organization providing hospice services to the community of Monroe County.
9. Other business as appropriate.
- S. Higgs expressed concerns about HSAB Budget being tight and that new agencies lacking a good track record could face challenges receiving funding.
  - D. Manz encouraged applicants to be as detailed as possible on their grant applications making sure to provide background information and a track record of services with an emphasis on offering invaluable services to the County.
  - The Board thanked the non-profit organizations for their continued service.
  - S. Torrence inquired about the status of unexpended funds awarded to each agency last year. L. Lietaert requested staff to provide an expenditure report of the FY2022 HSAB Grants.
10. There being no further business, S. Torrence moved to adjourn seconded by D. Manz. The meeting adjourned at approximately 10:16 a.m.

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A video recording of 3/13/2023 Monroe County HSAB meeting is available for viewing online:  
<https://monroe-fl.vod.castus.tv/vod/?video=753418ad-ed04-4034-9dbd-4e35e789dc94>

**Approximate Times for Applicant Updates**  
**HSAB Funding Recommendation Meeting**  
**June 1, 2023**

<b>No.</b>	<b>Applicant</b>	<b>In-person or Zoom</b>	<b>Representative</b>	<b>Approximate Time</b>
1	Literacy Volunteers	Zoom	Mary Casanova	10:15 AM
2	Keys to be the Change	Zoom	Heidi Golightly	10:20 AM
3	Boys & Girls Club	Zoom	Judy Leggett	10:25 AM
4	A.H. of Monroe Co.	Zoom	Esneider Gomez	10:30 AM
5	Kids Come First	Zoom	Roxane Posada	10:35 AM
6	AHEC	In-person	Michael Cunningham	10:40 AM
7	Autism Society	In-person	Jill Campbell	10:45 AM
8	MARC	In-person	Diana Flenard	10:50 AM
9	Grace Jones	In-person	John Hunt	10:55 AM
10	Domestic Abuse Shelter	Zoom	Sheryl Schwab	11:00 AM
		Zoom	Becki Burns	
11	FKOC	In-person	Jeanette McLernon	11:05 AM
		Zoom	Suzanne Holt	
12	Star of the Sea Foundation	In-person	Emily Nixon	11:10 AM
13	Good Health Clinic	In-person	Kate Banick	11:15 AM
14	Samuel's House	Zoom	Tara Salinas	11:20 AM
		Zoom	Maria Protopsaltis	
		Zoom	Myra Whittenberg	
15	Burton Memorial	In-person	Kerry Foote	11:25 AM
			Betsy Edwards	
<b>Break</b>				<b>11:30 AM</b>
16	Womankind	In-person	Cali Roberts	11:45 AM
17	Independence Cay	In-person	Marjorie Roberts	11:50 AM
19	G/CC - The Heron	In-person	Ceri Checkley (In-person)	11:55 AM
		Zoom	Anne Romance (Zoom)	
		Zoom	Lisa Marciniak (Zoom)	
19	Wesley House	In-person	Aleida Jacobo	12:00 PM
20	Marathon Rec Center	Zoom	Diane Culver	12:05 PM
		Zoom	Anthony Culver	
21	Good Shepherd d/b/a Chapters Health Hospice	In-person	Vivian Dodge	12:10 PM
22	KAIR	In-person	Marjorie Roberts	12:15 PM
23	Children's Shelter	In-person	Ben Kemmer	12:20 PM
		In-person	Alvin Bently	
24	A Positive Step	In-person	Billy Davis	12:25 PM
25	Marathon New Life Assembly of God/Kreative Kids	Zoom	John Krainer	12:30 PM
		Zoom	Maria Vaillant	
26	Healthy Start	In-person	Arianna Nesbitt	12:35 PM
27	Special Olympics	In-person	Ruth Holland	12:40 PM
		Zoom	Janice Reardon	
28	Ocean Dreams Cancer Healing Center a/k/a ODCHC	Zoom	Terry Sutton	12:45 PM
29	Anchors Aweigh	Zoom	Tom Goetz	12:50 PM
30	Mark Sorensen Youth Sailing Program Program (MSYSP)	Zoom	Rosa Lamela	12:55 PM
<b>Lunch Break (Optional)</b>				<b>12:55 PM</b>
<b>Board Discussion and Recommendations</b>				<b>1:55 PM</b>

FY2024 Funding Requested & History	Current Year - FY2024				Last Yr - FY2023		2022 Award	2021 Award	2020 Award	2019 Award
	Medical	Core	Quality of Life	FY2024 Request Total	2023 Award	2023 Request				
Literacy Volunteers			\$60,000	\$60,000	\$50,000	\$75,000	\$60,000	\$50,000	\$49,500	\$50,000
Keys to be the Change			\$60,000	\$60,000	\$42,000	\$60,000	\$50,000	\$50,000	\$49,500	\$33,435
Boys and Girls Club			\$100,000	\$100,000	\$89,000	\$125,000	\$100,000	\$115,000	\$119,500	\$130,000
A.H. of Monroe	\$162,000			\$162,000	\$100,000	\$150,000	\$95,000	\$87,500	\$89,500	\$89,159
Kids Come First in the Florida Keys	\$5,000	\$5,000	\$52,500	\$62,500	Late*	Late*	\$30,000	\$30,000	\$39,500	\$44,579
Fla. Keys Area Health Education Ctr (AHEC)	\$210,765			\$210,765	\$198,000	\$225,000	\$130,000	\$120,000	\$114,500	\$68,541
Autism Society of the Keys (ASK)	\$45,000			\$45,000	\$45,000	\$45,000	\$40,000	\$40,000	\$39,500	\$40,000
Monroe Assoc for ReMARCable Citizens (MARC)		\$210,000		\$210,000	\$205,000	\$205,000	\$200,000	\$200,000	\$199,500	\$205,000
Grace Jones Day Care Center		\$75,000		\$75,000	\$60,000	\$75,000	\$70,000	\$60,000	\$59,500	\$65,000
Domestic Abuse Shelter		\$136,306		\$136,306	\$90,000	\$128,081	\$80,000	\$80,000	\$79,500	\$90,831
Florida Keys Outreach Coalition (FKOC)	\$45,000	\$80,000	\$40,500	\$165,500	\$110,000	\$165,500	\$110,000	\$109,000	\$109,500	\$130,000
Star of the Sea Foundation		\$110,000		\$110,000	\$85,000	\$115,000	\$100,000	\$95,000	\$99,500	\$122,594
Good Health Clinic	\$120,000			\$120,000	\$105,600	\$120,000	\$60,000	\$105,000	\$99,500	\$122,594
Samuel's House	\$10,754	\$123,264	\$10,364	\$144,382	\$120,000	\$133,899	\$105,000	\$105,000	\$109,500	\$122,594
Burton Memorial UMC		\$15,000		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$9,500	\$12,000
Womankind	\$190,000			\$190,000	\$167,200	\$189,914	\$155,000	\$160,000	\$159,500	\$172,746
Independence Cay		\$35,000		\$35,000	\$35,000	\$35,000	\$30,000	\$28,000	\$29,500	\$30,000
Heron/GCC			\$68,000	\$68,000	\$45,000	\$64,375	\$40,000	\$43,000	\$49,500	\$55,724
Wesley House		\$247,293		\$247,293	\$113,000	\$157,902	\$157,500	\$157,500	\$164,500	\$183,890
Heart of the Keys Recreation Assoc./Marathon Rec Center		\$60,000		\$60,000	\$50,000	\$50,000	\$50,000	\$35,000	\$39,500	\$40,000
Good Shepherd d/b/a Chapters Health Hospice	\$78,350			\$78,350	Late & Incomplete	Late & Incomplete	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply
Keys Area Interdenominational Resources (KAIR)		\$35,000		\$35,000	\$35,000	\$35,000	\$30,000	\$35,000	\$29,500	\$30,000
Florida Keys Children's Shelter	\$25,000	\$150,000	\$25,000	\$200,000	\$150,000	\$250,000	\$150,000	\$185,000	\$184,500	\$199,000
A Positive Step			\$117,768	\$117,768	\$55,000	\$117,768	\$25,000	Did Not Apply	Did Not Apply	Did Not Apply
Marathon New Life Assembl. of God/Kreative Kids			\$30,000	\$30,000	Late & Incomplete	Late & Incomplete	\$25,000	\$11,000		
Florida Keys Healthy Start Coalition	\$124,350			\$124,350	\$109,500	\$124,350	\$80,000	\$75,000	\$74,500	\$66,869
Special Olympics of Florida			\$40,000	\$40,000	\$20,000	\$38,400	\$15,000	Did Not Apply	Did Not Apply	Did Not Apply
Ocean Dreams Cancer Healing Center a/k/a ODCHC			\$5,000	\$5,000	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply
Anchors Aweigh		\$10,000	\$10,000	\$20,000	\$15,000	\$20,000	\$15,000	\$15,000	\$14,500	\$20,000
Mark Sorensen Youth Sailing Program (MSYSP)			\$12,000	\$12,000	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply
Voices for Florida Keys Children				Did Not Apply	\$17,000	\$17,500	\$17,000	\$17,000	\$17,500	\$15,000
Habitat for Humanity				Did Not Apply	Did Not Apply	Did Not Apply	\$0			
Dr. Jose Sanchez Lions Eye Clinc				Did Not Apply	Did Not Apply	Did Not Apply	\$5,000	Did Not Apply	Did Not Apply	Did Not Apply
(SHAL)				\$0	Did Not Apply	Did Not Apply	Did Not Apply	\$10,000	\$9,500	\$11,145
Key West Community Sailing Center Inc.				Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	\$7,000	Did Not Apply	Did Not Apply
South Florida National Parks Trust				Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	\$0*	\$5,572
UMC/Hearts, Hammers and Hands				Did Not Apply	Did Not Apply	Did Not Apply	\$10,500	Did Not Apply	Did Not Apply	Did Not Apply
Visiting Nurse Association (Hospice)				Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply
	\$1,016,219	\$1,291,863	\$631,132	\$2,939,214	\$2,126,300	\$2,737,689	\$2,050,000	\$2,040,000	\$2,040,000	\$2,156,273

34.57% 43.95% 21.47%

\*HSAB Meeting - March 30, 2022 - Agenda Item 7.a. Discussion of Late Applicatons: Motion by David Manz, seconded by Sandra Higgs, to make the deadline clear on the application, due at noon on Wednesday, May 18th; late applications will not be accepted; all in favor; motion passes.

**FY2024 Funding Requested (Sorted by Service Category)**

<b>FUNDING CATEGORY/Agency Name</b>	<b>FY2024 Recommend</b>	<b>Medical</b>	<b>Core</b>	<b>Quality of Life</b>	<b>FY2024 Requested</b>
Literacy Volunteers				\$60,000	\$60,000
Keys to be the Change				\$60,000	\$60,000
Boys and Girls Club				\$100,000	\$100,000
A.H. of Monroe		\$162,000			\$162,000
Kids Come First in the Florida Keys		\$5,000	\$5,000	\$52,500	\$62,500
Fla. Keys Area Health Education Ctr (AHEC)		\$210,765			\$210,765
Autism Society of the Keys (ASK)		\$45,000			\$45,000
Monroe Assoc for ReMARCable Citizens (MARC)			\$210,000		\$210,000
Grace Jones Day Care Center			\$75,000		\$75,000
Domestic Abuse Shelter			\$136,306		\$136,306
Florida Keys Outreach Coalition (FKOC)		\$45,000	\$80,000	\$40,500	\$165,500
Star of the Sea Foundation			\$110,000		\$110,000
Good Health Clinic		\$120,000			\$120,000
Samuel's House		\$10,754	\$123,264	\$10,364	\$144,382
Burton Memorial UMC			\$15,000		\$15,000
Womankind		\$190,000			\$190,000
Independence Cay			\$35,000		\$35,000
Heron/GCC				\$68,000	\$68,000
Wesley House			\$247,293		\$247,293
Heart of the Keys Recreation Assoc./Marathon Rec Center			\$60,000		\$60,000
Good Shepherd d/b/a Chapters Health Hospice		\$78,350			\$78,350
Keys Area Interdenominational Resources (KAIR)			\$35,000		\$35,000
Florida Keys Children's Shelter		\$25,000	\$150,000	\$25,000	\$200,000
A Positive Step				\$117,768	\$117,768
Marathon New Life Assembly of God/Kreative Kids				\$30,000	\$30,000
Florida Keys Healthy Start Coalition		\$124,350			\$124,350
Special Olympics of Florida				\$40,000	\$40,000
Ocean Dreams Cancer Healing Center a/k/a ODCHC				\$5,000	\$5,000
Anchors Aweigh			\$10,000	\$10,000	\$20,000
Mark Sorensen Youth Sailing Program (MSYSP)				\$12,000	\$12,000
		<b>\$1,016,219</b>	<b>\$1,291,863</b>	<b>\$631,132</b>	<b>\$2,939,214</b>

\* *HSAB Meeting-March 30, 2022 - Agenda Item 7.a. Discussion of Late Applicatons. Motion by David Manz, seconded by Sandra Higgs, to clearly state the deadline, date/time, on the application. Applications are due at noon on Thursday, May 4th; late applications will not be considered for funding; all in favor; motion passes.*