

AGENDA

Monroe County Human Services Advisory Board Funding Recommendation Meeting - June 10, 2024 - 10:00 AM FY2025 Funding Cycle (Begins October 1, 2024 - September 30, 2025)

The Monroe County Human Services Advisory Board
will convene at the Marathon Government Center,
2798 Overseas Highway, Marathon FL 33050

The June 10, 2024, Human Services Advisory Board meeting will be a hybrid format with the HSAB Board meeting live at the Marathon Government Center. The public will be able to participate in-person or via Communication Media Technology ("CMT") using a Zoom Webinar platform

Below are the various options available to the public to make public comment via CMT on certain agenda items during the public portion of the meeting. The public can comment on a particular item(s) on the public portion of the agenda either by phoning in or using the live Zoom webinar link (see instructions for each option below).

Please click the link below to join the webinar: <https://mcbocc.zoom.us/j/89108292479>

Or iPhone one-tap : US: +16465189805,,89108292479# or +16699006833,,89108292479#

Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 646 518 9805 or +1 669 900 6833

Webinar ID: 891 0829 2479

International numbers available: <https://mcbocc.zoom.us/j/89108292479>

The Zoom Webinar Host has been provided a list of persons who have signed up, in-advance, to speak via CMT on behalf of the applicant organizations. When we get to your organization the Webinar Host will enable your participation when Chairman Michael Ingram calls your organization. To report problems with the broadcast or participation in the Zoom webinar, please call (305) 872-8831.

1. Call to Order and Salute to Flag.
2. Approval of Agenda: Additions, Corrections, Deletions.
3. Introduction of HSAB members and announcement of affiliations with applicant organizations.
4. Approval of March 13, 2024, minutes.
5. Public comment.
6. Questions to and statements by the applicants (schedule of approx. time attached).

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in these proceedings, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. - 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call "711".

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7. Discussion and approval of funding recommendations.
8. Requested Discussions:
 - a) Establishing a score sheet to assist in the evaluation of future grant applications;
 - b) Discussion regarding incomplete applications submitted for HSAB Funding.
9. Other business as appropriate.
 - a) The Office of Management & Budget (OMB) may proportionately adjust the allocations in the event the budget adopted by the Board of Commissioners for FY2025 is greater or less than the budget estimated by OMB; an increase may not exceed the funding requested by the applicant.
 - b) Informally, the Office of Management and Budget is implementing a new electronic submission process for the forthcoming FY2026 HSAB Application Cycle. This upgrade aims to streamline the application process and make it more efficient. Further details will be provided during the first FY2026 HSAB meeting next year.
10. Adjournment.

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**Meeting Minutes of the Monroe County
Human Services Advisory Board (HSAB)
March 13, 2024**

Draft – To be approved at the June 10, 2024, meeting

The First Meeting of the HSAB was conducted via a hybrid format with the HSAB Board meeting live at the Harvey Government Center, BOCC Meeting Room on the 2nd Floor, 1200 Truman Avenue, Key West. The public was able to participate in person or via Communication Media Technology (“CMT”) using a Zoom Webinar platform.

Board Members Present: District 5 – Laura Lietaert, Chairperson
 District 4 – David Manz, Vice-Chairperson
 District 3 – Rev. Steve Torrence
 District 2 – Mary Stella
 District 1 – Damian Vantriglia

Staff Members Present: Christine Limbert-Barrows, Assistant County Attorney
 Tina Boan, Director of Budget & Finance
 Oksana Christow, Grants Coordinator
 Lynn Gonzalez, Administrator, Business Services
 Andrew Roltsch, Financial Analyst

1. Call to Order and salute to the flag. The meeting was called to order at approximately 2:02 p.m. by Laura Lietaert and led the pledge of allegiance to the flag.
2. Introduction of HSAB members and announcement of affiliations. M. Stella, L. Lietaert, S. Torrence, and D. Vantriglia, introduced themselves, confirming they were not affiliated with any non-profit organizations. D. Manz, disclosed representation of the Ad Litem Program for pro bono work, also confirming no affiliation with non-profit organizations.
3. Approval of the Agenda. S. Torrence moved to approve the agenda, seconded by D. Vantriglia; hearing no objection, the motion passed.
4. Nominations and Elections of Chairperson, Vice-Chairperson and Secretary. S. Torrence nominated Laura Lietaert for Chairperson, seconded by M. Stella; S. Torrence nominated Damian Vantriglia for Vice-Chairperson, seconded by L. Lietaert; S. Torrence nominated Mary Stella for secretary, seconded by D. Vantriglia; all in favor the motions passed.
5. Approval of June 1, 2023, minutes. S. Torrence moved to approve the minutes, seconded by D. Vantriglia, hearing no objection, the motion passes.
6. Discussion and approval of the FY2025 HSAB funding cycle schedule. L. Lietaert highlighted the April 26, 2024 deadline at noon for FY25 Applications, stressing that late submissions will not be considered. S. Torrence moved to approve the FY2024 funding cycle schedule, seconded by M. Stella. The motion passes without objection.
7. Discussion of FY2024 funding process: Application Attachments & Funding History.
 - a) New language regarding no funding for capital assets was added to the FY25 Application.
 - b) T. Boan announced that she was directed to maintain the HSAB Funding for non-profit human services organizations at the current FY24 budget level of \$2,203,225.
 - c) The Board deliberated on new applicant considerations and funding allocations, led by D. Manz’s proposal for a case-by-case evaluation approach, regardless of prior application history. He emphasized prioritizing the proposed services for funding considering past performance when

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identifying the most needed services for funding recommendations. Other members echoed similar sentiments.

- d) S. Torrence noted consensus among the Board members regarding consideration of the applications.

8. Public comment.

- a) Diana Flenard, Executive Director, MARC, voiced concern over the stagnant HSAB funds allocated to local non-profit organizations, emphasizing the need for funding adjustments that account for the cost of living and conducting business in the Florida Keys.
- b) Heidi Golightly, Executive Director, Keys to Be the Change, discussed the challenge of balancing the request for adequate funding with ensuring alignment with the program’s actual needs.
- c) Cali Roberts, Executive Director, Womankind, Cali raised concerns about the missed annual performance reporting deadline by many FY23 HSAB Grant recipients.
Tina sought recommendations from the Board on addressing the issue of grant recipients missing reporting deadlines. This initiated a discussion on reinforcing contract obligations for reporting deadlines and consequences of missing them.
- d) Following the Board discussion, it was proposed to include a question to the FY25 HSAB application inquiring whether applicants had missed any specific deadlines, and if so, to provide explanations. Furthermore, a provision will be added in the HSAB contract stipulating that failure to meet specific deadlines would disqualify applicants from applying for funding in the subsequent fiscal year. S. Torrence moved to approve the changes to the application and the contract, seconded by D. Manz. The motion passed without objection.
- e) Sheryl Schwab, Executive Director, Domestic Abuse Shelter, commented on the necessity of reinforcing deadlines and expressed gratitude to the Board for their service to the community, thanking them for their continuous support.

9. Other business as appropriate. None.

- 10. There being no further business, S. Torrence moved to adjourn seconded by M. Stella and D. Manz. The meeting adjourned at approximately 3:06 p.m.

A video recording of 3/13/2024 Monroe County HSAB meeting is available for viewing online:

<https://cloud.castus.tv/vod/monroe/video/65f2121de442b60008816521?page=HOME>

Approximate Times for Applicant Updates
HSAB Funding Recommendation Meeting
June 10, 2024

No.	Applicant	In-person or Zoom	Representative	Approximate Time
1	Keys to be the Change	Zoom	Heidi Golightly	10:15 AM
2	A.H. of Monroe Co.	In-person	Esneider Gomez	10:20 AM
3	AHEC	In-person	Michael Cunningham	10:25 AM
4	FKOC	In-person	Carolyn Woodhead (In-person) Scott Pridgen (In-person) Mary Casanova (Zoom)	10:30 AM
5	Literacy Volunteers	Zoom In-person	Dr. Bob Maykut, David Zamlich, Peary Fowler (Person)	10:35 AM
6	FL Keys Wild Bird Rehab Ctr	In-person	Erin Allison	10:40 AM
7	Grace Jones	In-person	John Hunt	10:45 AM
8	Womankind	In-person	Cali Roberts	10:50 AM
9	Autism Society	In-person	Jill Campbell	10:55 AM
10	Special Olympics	In-person	Ruth Coleman	11:00 AM
11	Burton Memorial	Zoom	David Charlton Betsy Edwards	11:05 AM
12	Domestic Abuse Shelter	In-person	Sheryl Schwab Becki Burns	11:10 AM
13	Boys & Girls Club	Zoom	Jerome Covington Amanda Velazquez	11:15 AM
14	MARC	In-person	Diana Flenard	11:20 AM
15	Independence Cay	In-person	Marjorie Roberts	11:25 AM
Break				11:30 AM
16	KAIR	In-person	Marjorie Roberts	11:45 AM
17	Star of the Sea Foundation	In-person	Morgan Tracey	11:50 AM
18	G/CC - The Heron	Zoom	Clare Condra	11:55 AM
19	Marathon Rec Center	Zoom	Diane Culver	12:00 PM
20	Samuel's House	Zoom Zoom	Tara Salinas Maria Protopsaltis Myra Whittenberg	12:05 PM
21	A Positive Step	In-person	Billy Davis	12:10 PM
22	Anchors Aweigh Club	Zoom	Judy Blumenkranz	12:15 PM
23	Wesley House	In-person	Aleida Jacobo (In-person) Greg Wheeler (Zoom)	12:20 PM
24	Children's Shelter	In-person	Ben Kemmer Alvin Bently	12:25 PM
25	Good Health Clinic	In-person	Kate Banick	12:30 PM
26	Healthy Start	In-person	Arianna Nesbitt Lara VanDercreek	12:35 PM
27	KW Community Sailing Ctr	In-person	Ben Hermelin	12:40 PM
28	Presents in Paradise	In-person	Sarah Brawer	12:45 PM
29	The Hammock House	Zoom	Jodi Gonzales	12:50 PM
30	Rural Health Network of MC	In-person	Amy Halstead	12:55 PM
31	Kids Come First	Zoom	Myra Whittenberg (Zoom)	1:00 PM
Lunch Break (Optional)				1:05 PM
Board Discussion and Recommendations				2:05 PM

FY2025 Funding Requested & History	Current Year - FY2025				Last Yr - FY2024		2023 Award	2022 Award	2021 Award	2020 Award
	Medical	Core	Quality of Life	FY2025 Request Total	2024 Award	2024 Request				
Literacy Volunteers			\$50,000	\$50,000	\$50,000	\$60,000	\$50,000	\$60,000	\$50,000	\$49,500
Keys to be the Change			\$60,000	\$60,000	\$42,000	\$60,000	\$42,000	\$50,000	\$50,000	\$49,500
Boys and Girls Club			\$100,000	\$100,000	\$89,000	\$100,000	\$89,000	\$100,000	\$115,000	\$119,500
A.H. of Monroe	\$170,000			\$170,000	\$100,000	\$162,000	\$100,000	\$95,000	\$87,500	\$89,500
Kids Come First in the Florida Keys	\$2,250	\$60,000	\$2,500	\$64,750	\$31,250	\$62,500	Late*	\$30,000	\$30,000	\$39,500
Fla. Keys Area Health Education Ctr (AHEC)	\$198,000			\$198,000	\$198,000	\$210,765	\$198,000	\$130,000	\$120,000	\$114,500
Autism Society of the Keys (ASK)	\$45,000			\$45,000	\$45,000	\$45,000	\$45,000	\$40,000	\$40,000	\$39,500
Monroe Assoc for ReMARCable Citizens (MARC)		\$210,000		\$210,000	\$205,000	\$210,000	\$205,000	\$200,000	\$200,000	\$199,500
Grace Jones Day Care Center		\$75,000		\$75,000	\$60,000	\$75,000	\$60,000	\$70,000	\$60,000	\$59,500
Domestic Abuse Shelter		\$136,306		\$136,306	\$90,000	\$136,306	\$90,000	\$80,000	\$80,000	\$79,500
Florida Keys Outreach Coalition (FKOC)		\$190,000		\$190,000	\$110,000	\$165,500	\$110,000	\$110,000	\$109,000	\$109,500
Star of the Sea Foundation		\$100,000		\$100,000	\$85,000	\$110,000	\$85,000	\$100,000	\$95,000	\$99,500
Good Health Clinic	\$120,000			\$120,000	\$105,600	\$120,000	\$105,600	\$60,000	\$105,000	\$99,500
Samuel's House	\$11,561	\$141,754	\$11,141	\$164,456	\$120,000	\$144,382	\$120,000	\$105,000	\$105,000	\$109,500
Burton Memorial UMC		\$15,000		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$9,500
Womankind	\$190,000			\$190,000	\$167,200	\$190,000	\$167,200	\$155,000	\$160,000	\$159,500
Independence Cay		\$45,000		\$45,000	\$35,000	\$35,000	\$35,000	\$30,000	\$28,000	\$29,500
Heron/GCC			\$69,500	\$69,500	\$45,000	\$68,000	\$45,000	\$40,000	\$43,000	\$49,500
Wesley House		\$209,871		\$209,871	\$113,000	\$247,293	\$113,000	\$157,500	\$157,500	\$164,500
Heart of the Keys Recreation Assoc./Marathon Rec Center		\$60,000		\$60,000	\$50,000	\$60,000	\$50,000	\$50,000	\$35,000	\$39,500
Keys Area Interdenominational Resources (KAIR)		\$45,000		\$45,000	\$35,000	\$35,000	\$35,000	\$30,000	\$35,000	\$29,500
Florida Keys Children's Shelter	\$25,000	\$175,000	\$25,000	\$225,000	\$150,000	\$200,000	\$150,000	\$150,000	\$185,000	\$184,500
A Positive Step			\$117,768	\$117,768	\$55,000	\$117,768	\$55,000	\$25,000	Did Not Apply	Did Not Apply
Florida Keys Healthy Start Coalition	\$129,350			\$129,350	\$109,500	\$124,350	\$109,500	\$80,000	\$75,000	\$74,500
Special Olympics of Florida			\$55,300	\$55,300	\$20,000	\$40,000	\$20,000	\$15,000	Did Not Apply	Did Not Apply
Anchors Aweigh			\$20,000	\$20,000	\$15,000	\$20,000	\$15,000	\$15,000	\$15,000	\$14,500
Key West Community Sailing Center Inc.			\$40,000	\$40,000	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	\$7,000	Did Not Apply
Florida Keys Wild Bird Rehabilitation Center			\$5,000	\$5,000	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply
Presents in Paradise		\$2,500	\$2,500	\$5,000	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply
The Hammock House at St. Columba Episcopal Ch.		\$5,000		\$5,000	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply
Rural Health Network of Monroe County (RHN)	\$44,608			\$44,608	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply
Voices for Florida Keys Children				Did Not Apply	Did Not Apply	Did Not Apply	\$17,000	\$17,000	\$17,000	\$17,500
Good Shepherd d/b/a Chapters Health Hospice				Did Not Apply	\$39,175	\$78,350	Late&Incompl	Did Not Apply	Did Not Apply	Did Not Apply
Marathon New Life Assembl. of God/Kreative Kids				Late&Incompl	\$15,000	\$30,000	Late&Incompl	\$25,000	\$11,000	
Ocean Dreams Cancer Healing Center a/k/a ODCHC				Late&Incompl	\$2,500	\$5,000	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply
Mark Sorensen Youth Sailing Program (MSYSP)				Did Not Apply	\$6,000	\$12,000	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply
Dr. Jose Sanchez Lions Eye Clinc				Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	\$5,000	Did Not Apply	Did Not Apply
(SHAL)				Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	\$10,000	\$9,500
UMC/Hearts, Hammers and Hands				Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	\$10,500	Did Not Apply	Did Not Apply
	\$935,769	\$1,470,431	\$558,709	\$2,964,909	\$2,203,225	\$2,939,214	\$2,126,300	\$2,050,000	\$2,040,000	\$2,040,000
	31.56%	49.59%	18.84%							

*HSAB Meeting - March 30, 2022 - Agenda Item 7.a. Discussion of Late Applicatons: Motion by David Manz, seconded by Sandra Higgs, to make the deadline clear on the application, due at noon on Wednesday, May 18th; late applications will not be accepted; all in favor; motion passes.

FY2025 Funding Requested (Sorted by Service Category)

FUNDING CATEGORY/Agency Name	FY2025 Recommend	Medical	Core	Quality of Life	FY2025 Requested
Literacy Volunteers				\$50,000	\$50,000
Keys to be the Change				\$60,000	\$60,000
Boys and Girls Club				\$100,000	\$100,000
A.H. of Monroe		\$170,000			\$170,000
Kids Come First in the Florida Keys		\$2,250	\$60,000	\$2,500	\$64,750
Fla. Keys Area Health Education Ctr (AHEC)		\$198,000			\$198,000
Autism Society of the Keys (ASK)		\$45,000			\$45,000
Monroe Assoc for ReMARCable Citizens (MARC)			\$210,000		\$210,000
Grace Jones Day Care Center			\$75,000		\$75,000
Domestic Abuse Shelter			\$136,306		\$136,306
Florida Keys Outreach Coalition (FKOC)			\$190,000		\$190,000
Star of the Sea Foundation			\$100,000		\$100,000
Good Health Clinic		\$120,000			\$120,000
Samuel's House		\$11,561	\$141,754	\$11,141	\$164,456
Burton Memorial UMC			\$15,000		\$15,000
Womankind		\$190,000			\$190,000
Independence Cay			\$45,000		\$45,000
Heron/GCC				\$69,500	\$69,500
Wesley House			\$209,871		\$209,871
Heart of the Keys Recreation Assoc./Marathon Rec Center			\$60,000		\$60,000
Keys Area Interdenominational Resources (KAIR)			\$45,000		\$45,000
Florida Keys Children's Shelter		\$25,000	\$175,000	\$25,000	\$225,000
A Positive Step				\$117,768	\$117,768
Florida Keys Healthy Start Coalition		\$129,350			\$129,350
Special Olympics of Florida				\$55,300	\$55,300
Anchors Aweigh				\$20,000	\$20,000
Key West Community Sailing Center				\$40,000	\$40,000
Florida Keys Wild Bird Rehabilitation Center				\$5,000	\$5,000
Presents in Paradise			\$2,500	\$2,500	\$5,000
The Hammock House at St. Columba Episcopal Church			\$5,000		\$5,000
Rural Health Network of Monroe County (RHN)		\$44,608			\$44,608
		\$935,769	\$1,470,431	\$558,709	\$2,964,909