

MONROE COUNTY COMPREHENSIVE PLAN LAND AUTHORITY  
GOVERNING BOARD

October 15, 2025 Meeting Minutes

The Governing Board of the Monroe County Comprehensive Plan Land Authority held a regular meeting on Wednesday, October 15, 2025. The meeting was a hybrid format with the Governing Board members assembled at the Marathon Government Center located at 2798 Overseas Highway Marathon, Florida. Some members of the public participated via Communications Media Technology (CMT) using a Zoom Webinar platform, while other members of the public attended the meeting in person. Chairman David Rice called the meeting to order at 9:28 AM.

G-1 Roll Call. Present and answering roll call, in addition to Chairman David Rice, were Commissioner Michelle Lincoln, Commissioner Holly Raschein, Commissioner Jim Scholl and Commissioner Craig Cates. Attending the meeting in person was County Administrator Christine Hurley, presenting on behalf of Executive Director Cynthia Guerra. Attending via CMT were Executive Director Cynthia Guerra, Senior Property Acquisition Specialist Mark Rosch, Property Specialist Dina Gambuzza, Office Manager John Beyers, and Counsel Greg Oropeza.

G-2 Bulk Approvals. A motion was made by Commissioner Lincoln and seconded by Commissioner Raschein to approve items G-3 through G-9 in bulk.

G-3 Approval of the minutes for the September 3, 2025, Budget meeting, September 10, 2025, Regular meeting, and September 10, 2025 Budget meeting.

G-4 Review of MCLA expenses for the time period of 9/1/25 through 9/30/25.

G-5 Monroe County Land Authority Executive Director Monthly Report for October 2025 (through September 30, 2025).

G-6 Approval of a contract to purchase Tier 3A property for conservation - Block 10, Lots 8 and 9, Bowen's Addition to Riviera Village on Key Largo, near mile marker 105 from Charles L. Ortiz for the price of \$160,000.

G-7 Mayor Scholl: Approval to re-appoint Linda Grist Cunningham to the Land Authority Committee.

G-8 Approval of a resolution of the Monroe County Comprehensive Plan Land Authority approving \$1,382,856 in construction funding to the City of Key West for the Key West Housing Authority's conversion of the Assisted Living Facility at Poinciana Gardens to permanent affordable housing on property legally described as a portion of Lots 1-12, Block 18, "Key West Foundation Company's Plat No. 2," as recorded in Plat Book 1, at Page 189, located at 1664 Dunlap Drive, Key West, Florida, and being more particularly described as shown in Exhibit A with ID# 00054250-000000, Subject to a Land Use Restriction Agreement (LURA), and with disbursement

of the funding pending availability of funds, receipt of an updated proforma verifying construction costs, and receipt of building permits from the City of Key West; and authorizing the Chairman and Executive Director to execute documents necessary to implement this resolution.

G-9 Approval of Sixth Amended and Restated Interlocal Agreement between Monroe County Land Authority (MCLA) and the Monroe County Board of County Commissioners (BOCC) regarding the administration of Land Acquisition and Management Programs.

There being no objections, the motion carried (5/0).

There being no further business, the meeting was adjourned at 9:30 AM.



Minutes prepared by: Cynthia Guerra  
Cynthia Guerra  
Executive Director

Digitally signed by  
Cynthia Guerra  
Date: 2025.11.12  
11:18:17 -05'00'

Approved by the Board on: 11-12-2025