



MONROE COUNTY CONTRACTOR'S EXAMING BOARD
MONROE COUNTY, FLORIDA
2798 Overseas Highway, Suite 300, Marathon, FL
Phone:(305) 289-2564/Email:contractor-license@monroecounty-fl.gov

NOTICE OF APPEAL

This form serves as a Notice of Appeal to the Contractor's Examining Board (CEB), pursuant to Monroe County Code Sec. 6-270.(i), to appeal a citation received by the undersigned party.

This Notice of Appeal must be filed within ten (10) days of the date of the citation, exclusive of weekends and legal holidays. Failure to file such appeal shall constitute a waiver of any rights under Monroe County Code to appeal the citation.

Date of Appeal: _____ Case # _____

Appellant Name/Business: _____

Address: _____

City: _____ State: _____ Zip Code _____

Email Address: _____

NOTICE:If the CEB denies the appeal, it may impose a fine over the amount of the civil penalty listed in the citation but no more than the maximum fine authorized by Monroe County Code; the CEB shall further impose an administrative fee.

Pursuant to Florida Statutes Section 286.0105, be advised that , if a person decides to appeal any decision made by the Contractor's Examining Board with respect to any matter considered at the hearing, that person will need a verbatim record of the proceedings, and that , for such purpose, he or she may need to ensure that a verbatim record is made, which includes the testimony and evidence upon which the appeal is to be based.

AVISO:Es la responsabilidad de cada Personal que va apelar que si no entienden o no pueden hablar el ingles de traer una persona que pueda interprete.

INSTRUCTIONS:This Notice shall include your name, business name (if applicable), phone number, current mailing address and a copy of this citation. Submit, either by mail or in person, only to: Contractor Licensing Coordinator, Monroe County Building Department, 2798 Overseas Highway Suite #300, Marathon, FL. 33050 OR

Email:contractor-license@monroecounty-fl.gov

X _____ Signature of Appellant

STATE OF FLORIDA

COUNTY OF _____

Sworn to and subscribed before me by means of **physical presence or** **online notarization, this**
 day of, **year** , **by** _____ **(name of person making statement),**
who is **personally known to me OR produced** _____ **(type of identification**
produced) as identification.

 Signature of Notary Public
 Public

 Print, Type, or Stamp Commissioned Name of Notary

My commission Expires: