



Benefits Open Enrollment

Are you covered?

The enrollment platform opens on Thursday, October 16, 2025 and closes on Thursday, November 6, 2025

Coverages and changes become effective January 1st, 2026.

All employees and retirees must participate, even if making no changes.

How-to Enroll:

- Enrollment platform works best on Google Chrome or Firefox. (Internet Explorer is NOT recommended)
- To enroll for 2026 benefits, go to:
www.benselect.com/enroll/login.aspx
- Username (Employee ID): First name + first initial of last name + 6 digit birthdate. Example: John Smith would be: **johns051782**
- PIN: Last 4 digits of Social Security + last 2 digits of birth year
- Make benefit selections, advance screens using the  button
- If applicable and prompted, complete supporting documents and submit to Employee Benefits via email (Spouse/Domestic Partner Eligibility, Dependent Eligibility Affidavit, Health Savings Account Data Collection Form, etc.)
- Sign and submit enrollment using your PIN number (this is your electronic signature)

HELPFUL TOOLS & RESOURCES:

- Enrollment Platform has library with all Plan information & forms.

Look for the library icon 

- Technical Support: 866-581-0474; 9am to 6pm, Monday - Friday
- Visit the Monroe County website:

www.monroecounty-fl.gov/groupinsurance

- Benefits Booklet
- Rate Sheets
- Benefits Overview Presentation
- How to Enroll
- Disclosures and Annual Notifications

Questions & Support:
Employee Benefits Office
305-292-4450 or 305-292-4446