

**MONROE COUNTY BOARD OF COUNTY COMMISSIONERS  
BUDGET CALENDAR, FISCAL YEAR 2027**

Proposed Timetable

DATE 2026,	DAY	RESPONSIBLE PARTY	REQUIRED ACTIVITY	REQUIREMENT REFERENCE
February 18,	Wednesday	Board of County Commissioners	Approval of the FY 2027 Budget Timetable. <b>Regular</b> BOCC meeting Key West	
March 31,	Tuesday	Senior Management Team, Executive Directors	OMB deadline for submission - <u>budget</u> requests for all Internal Service Funds, Capital Projects and Departments including GAL and Medical Examiner.	
May 4 - 8,	Monday - Friday	Senior Management, County Administrator, Office of Management & Budget	Budget roundtable meetings with Department heads, County Administrator & OMB to review and discuss each Departments budget submissions.	
May 6,	Wednesday	TDC Executive Director, State Attorney, Public Defender, Judicial Admin, and Health Department	Deadline for other agencies to submit budgets to OMB.	
On or before June 1,	Monday	Constitutional Officers	Submission of budget requests to the County Administrator.	Section 129.03(2) Florida Statutes
June 23 - June 26,	Tuesday - Friday		Florida Association of Counties (FAC) 2026 Annual Conference fl-counties.com	
July 1,	Wednesday	Property Appraiser	The Property Appraiser certifies, to each taxing authority, the taxable value within the jurisdiction of the taxing authority on Form DR-420.	Section 129.03(1) Florida Statutes
July 1 - 31		Board of County Commissioners	The Board of County Commissioners' (BOCC) Budget Officer delivers a tentative budget to the board. No meeting required.	Section 129.03(3) Florida Statutes
July 14,	Tuesday	Board of County Commissioners	Special Meeting for discussion of Budget. Announcement of Proposed Millage Rates and dates, times and places for public hearings. Approval to advise the Property Appraiser of proposed millage rates. 10:00 A.M. Marathon	Sections 129.03(3)(a) and 200.065(2)(b) Florida Statutes
July 17 - 20,	Friday - Monday		National Association of Counties (NACo) 2026 Annual Conference www.naco.org	
August 4,	Tuesday	Office of Management and Budget	Last day to advise the Property Appraiser of the Proposed Millage Rates, current year rolled-back rate and the date, times and place of the Tentative Budget Hearing. Certifies the completed DR-420, DR-420MMP and any additional forms and returns them to the Property Appraiser.	Section 200.065(2)(b) Florida Statutes
No later than August 24,	Monday	Property Appraiser	Property Appraiser mails out the Notice of Proposed Property Taxes to each taxpayer listed on the current year assessment roll. (TRIM Notices)	Sections 200.065(2)(b) and 200.069 Florida Statutes
September 9,	Wednesday	Board of County Commissioners	First Public Hearing (Regular BOCC Meeting Day) Adoption of Tentative Budget and Millage Rate 5:05 P.M. Key Largo	Sections 129.03(3)(c), 200.065(2)(d) and 200.065(2)(e), Florida Statutes
September 12,	Saturday	Office of Management and Budget	Budget Ad to be published in newspaper for final budget hearing.	Section 200.065(2)(d), Florida Statutes
September 14,	Monday	Board of County Commissioners	Final Public Hearing Adoption of Final Budget and Millage Rate 5:05 P.M. Key West	Sections 129.03(3)(c), 200.065(2c) and 200.065(2)(e), Florida Statutes
Following final budget adoption		Board of County Commissioners	Notify the Sheriff, in writing, of the specific action taken on the proposed fiscal year 2026-2027 budget appropriations of the Sheriff.	Section 30.49(4), Florida Statutes
September 17,	Thursday	Office of Management and Budget, Clerk of Court	Within 3 days of Final Hearing, the Resolution adopting final millage and budget to Property Appraiser, Tax Collector and the Dept. of Revenue.	FL Administrative Code 12D-17.003(f)
October 14,	Wednesday	Office of Management and Budget	Within 30 days of adoption of final millage and budget, submit TRIM package (DR-487) to Dept. of Revenue. Certify final millages to Property Appraiser via DR-422 and DR-422DEBT (if any debt). Post summary budget on website.	Section 129.03(3) Florida Statutes FL Administrative Code 12D-17.003(h)