

Monroe County Building Department

Middle Keys Office: 2798 Overseas Highway, Marathon, FL, 33050, (305) 289-2501 ❖ Lower Keys Office: 5503 College Road, Key West, 33040, (305) 295-3990
Upper Keys Office: 102050 Overseas Highway, Key Largo, FL, 33037, (305) 453-8800 ❖ Ocean Reef Office: 11601 CR 905, Key Largo, FL 33037, (305) 453-8765
<http://fl-monroecounty.civicplus.com/149/Building-and-Permitting>

AFTER HOURS INSPECTION REQUEST

Permit applicants may request required inspections to be conducted outside of normal working hours (M-F 8:00 am - 5:00 pm) by paying an additional fee which will be charged per hour or fraction thereof with a two-hour minimum.

- This request form must be received minimally ONE day prior to after hour inspection request.
- Permit must be active and all fees must be current (paid) before requesting this service.
- The minimum fee as noted in Building Fee Resolution will be charged prior to performing approved after-hours inspection.
- Additional fees (if applicable) over the minimum will be payable prior to the next scheduled inspection.

After-hours inspections are based on availability of appropriate licensed staff and may not always be available. REQUESTED BY:

PERMIT#	Job Description:
Address:	DATE Requested:

Please check which service you are requesting and enter date and the inspection(s) requested.

Weekday (Monday-Friday after 5:00 pm) **DATE:** _____

Inspection Code (3 digit code)	Inspection

Saturday (All Day) **DATE:** _____

Inspection Code (3 digit code)	Inspection

INTERNAL USE:

Permit Status: OPEN Closed Hold Expired
 Fees Due on permit: No Yes, amount due prior to request: \$ _____

BUILDING OFFICIAL Approved: No YES - Inspector Assigned: _____
 Denied reason: Inadequate staffing resources to fulfill request
 Other: _____

Total Fee Collected with approved request (prior to inspection): \$ _____ Receipt #: _____
 Inspection(s) Entered for Scheduled Date in CommunityPLUS: YES NO