



MONROE COUNTY GROWTH MANAGEMENT BUILDING DEPARTMENT

Middle Keys/Main Office: 2798 Overseas Highway, Marathon, FL (305) 289-2583

Upper Keys Office: 102050 Overseas Highway, Key Largo, FL (305) 453-8800

Lower Keys Office: 5503 College Road, Key West, FL (305) 295-3990

Application to Request Letter of Reciprocity

NOTE: Licensee can only reciprocate if Monroe County was the sponsoring County

INSTRUCTIONS:

1. Complete form and email to: contractor-license@monroecounty-fl.gov
2. Mail or drop off completed form to any of the offices listed above. Please allow up to **five business** days for processing.

Please **print** or **type** information.

Indicate below the county/municipality you are requesting the Letter of Reciprocity to be mailed to:

Attn: _____

County/Municipality: _____

Mailing Address: _____

City: _____ County _____ State: _____ Zip Code: _____

E-mail: _____ Fax Number: _____

REQUESTED BY:

Contractor's Name: _____

Company Name: _____

(If applicable)

Home Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

E-mail: _____

Licensee Signature: _____ Date: _____

_____ Check here if you wish to receive a copy

OFFICE USE:

| | |
|-----------|---------|
| RECEIVED: | BY: |
| E-MAILED: | MAILED: |