



MONROE COUNTY BUILDING DEPARTMENT

Middle Keys/Main Office: 2798 Overseas Highway, Suite 300, Marathon, FL.33050 (305) 289-2501

Upper Keys Office: 102050 Overseas Highway, Key Largo, FL.33070(305) 453-8800

Lower Keys Office: 5503 College Road, Suite 203, Key West, FL.33040 (305) 295-3990

contractor-license@monroecounty-fl.gov

Please Select Below:

- Name Change
- Address Change
- Email Change

QUALIFIER/BUSINESS UPDATE FORM

License Number(s): _____

Licensee Name (previous): _____

Licensee Name* (new, if applicable): _____

Note: A change of name requires submitting a copy of your driver's license documenting new name change.

New Home Mailing Address: _____

City: _____ State: _____ Zip: _____

License Holder's Cell Phone Number: _____

License Holder's E-mail: _____

Company Name: _____

(Print company name as it appears on contractor's license)

New Company Address: _____

Business Phone Number: _____ Ext. _____ Fax Number: _____

Business email: _____

I swear and affirm that the all of the above is correct, true, and accurate to the best of my knowledge.

Contractor's Signature: _____ Date: _____

Notary:
State of _____

County of _____

Sworn to & subscribed to before me this _____ day of _____, 20____, he / she is personally known to me or has produced as identification and who did (did not) take an oath.

Notary Signature
Stamp:

Office Use:

Date Received: _____ By _____

Date Entered _____ By _____

Existing Contractor ID # _____

New Contractor ID # _____