

**MONROE COUNTY
PLANNING & ENVIRONMENTAL RESOURCES DEPARTMENT**



Map Designation Verification

Application Fee: \$60.00

Each Address or Real Estate number must be submitted separately.

This application will only address the current map designation of the property. Questions or determinations of nonconforming uses/structures and/or explanations of the requirements of the land development regulations and comprehensive plan policies are separate services and beyond the scope of this request for a map designation verification.

Date of Application: ____/____/____
Month Day Year

Applicant / Property Owner: (Agents must provide notarized authorization from all property owners.)

Applicant (Name of Person, Business or Organization)

Name of Person Submitting this Application

(Name/Entity)

Contact Person

Mailing Address (Street, City, State and Zip Code)

Work Phone

Home Phone

Cell Phone

Email Address

Requested information of the Subject Property:

- Future Land Use Map Designation(s)
- Land Use District Designation(s)
- Tier Designation(s)
- Other (Overlay District(s)/Sub-area Policy)

Legal Description of the Subject Property:(If in metes and bounds, attach legal description on separate sheet.)

Block

Lot

Subdivision

Key

Real Estate (RE) / Parcel ID Number

Alternate Key Number

Street Address (Street, City, State & Zip Code)

Approximate Mile Marker

All of the following items must be included in order to have a complete application submission:

(Please check the box as each required item is attached to the application.)

- Complete application (unaltered and unbound)
 - Correct fee (check or money order payable to *Monroe County Planning & Environmental Resources*)
 - Current Property Record Card(s) from the Monroe County Property Appraiser
- Notarized Agent Authorization form (if applicable)

If deemed necessary to complete a full review of the application, the Planning & Environmental Resources Department reserves the right to request additional information.

I, the Applicant, certify that I am familiar with the information contained in this application, and that to the best of my knowledge such information is true, complete and accurate.

Signature of Applicant: _____ **Date:** _____

STATE OF _____

COUNTY OF _____

Sworn to and subscribed before me this ___ day of _____, 20___, by means of physical presence or online notarization

by _____, who is personally known to me

(PRINT NAME OF PERSON MAKING STATEMENT)

OR produced _____ as identification.

(TYPE OF ID PRODUCED)

Signature of Notary Public

Print, Type or Stamp Commissioned Name of Notary Public

My commission expires:

Send complete application package to:

**Monroe County Planning & Environmental Resources Department
Marathon Government Center
2798 Overseas Highway, Suite 400
Marathon, FL 33050**

SELF-HELP RESOURCES/RESEARCH TIPS: <http://www.monroecounty-fl.gov/index.aspx?NID=698>

Comprehensive Plan: <http://www.monroecounty-fl.gov/DocumentCenter/Home/View/4606>

Land Development Code: https://www.municode.com/library/fl/monroe_county