

Monroe County Art in Public Places Committee
Meeting Agenda
Monday – June 9, 2014 – 4:00 p.m.
Marathon Gov't Center, Marathon

1. Call to order

2. Public Input

3. Approval of Minutes of May 12, 2014

4. Upcoming Projects – Status Update

- a) **Conch Key Fire Station** – Bill Horn, Architect. Total Budget \$15,797.15. Contract complete for \$14,000. Selected artist: Maureen Melville. Installation late July. Artist will be fabricating work in her studio and will then bring to the site for installation.
- b) **Key West Airport – Wall over ticket counters** – Total Budget \$3,043.25. Contract complete for \$2,200. Selected artist: W.B. Thompson. Installation scheduled for June 9-11.
- c) **Stock Island Fire Station** – Bill Horn, Architect. Total Budget \$27,347.97 Selected artist: David Harrison Wright. Art budget of \$21,350. Artwork is complete and artist has been paid in full. Signage needs design approval and to be ordered and installed.
- d) **Freeman Justice Center** - The RFP for the Freeman Justice Center will identify SPACE A and SPACE B. Each with specified budget. *RFP has been released with a bid opening date of July 23 at 3:00 pm.*
 - a. **Drug Court Addition – Budget \$5,036.00** -- Artwork budget \$4,400.
 - b. **Lobby Renovations – Budget \$2,359.72.** -- Artwork budget \$2,000.
- e) **Key West Airport etched glass (6-13 panels in TSA area) special project budget \$13,000.** Contract has been revised and approved. First invoice has been submitted to Mr. Horton. McMow Glass – revised designs are complete and installation dates are pending first payment. As of this agenda – purchase order has been processed by Airport staff and is in Finance dept. awaiting approval for payment.
- f) **Marathon Court House** – Michael Ingram, Architect. **Budget \$8,311.05.** RFP for exterior artwork budget is \$7,200. Installation will not occur until sewer hookup construction work is completed. RFP draft will be completed when Public Works has completed site work. *Engineering reports that the site is being assessed in May-June by the architect. No change.*
- g) **Key West Airport - Arrivals Terminal downstairs renovation** – Project on hold.
- h) **NEW PROJECTS:** Bernstein Park, Stock Island renovations: Bill Horn is the architect. We are awaiting budget and plans – *Plantation Key Court House* –renovations or new, *New Fire Station* –Summerland Key – *update* – *several sites are being considered for purchase.*

5. Bi-Annual RFQ (Request for Qualifications) – RFQ has been released with a bid opening date of July 22 at 3:00 pm.

6. The following projects have been placed **on hold** by the BOCC as of March 18, 2009:

- Old Tavernier School and Jefferson Brown Bldg.
- Marathon Emergency Operations Center – Design phase (no funds available)

7. Other business –

8. Adjourn

Attachments:

Minutes from AIPP meeting 5-12-14

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. - 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call 711".

PUBLIC INPUT: Any person that wishes to be heard on any agenda item shall notify administrative staff prior to the start of the meeting at 305-295-4369 or info@keysarts.com.

Monroe County Art in Public Places Committee
Minutes
Monday – May 12, 2014
Gato Building, 1st floor conference room, 1100 Simonton St., Key West

In attendance were Committee members: Sue D'Antonio, Jeffrey Harwell, Beth Kaminstein, Nance Frank;
Staff: Liz Young, Jodell Roberts; Public: Dave Andrews

Sue D'Antonio, Chair, called the meeting to order at 3:55 p.m.

Sue introduced Dave Andrews, the committee's new District 5 member appointed by Mayor Sylvia Murphy, to be approved by the BOCC at its May 21 meeting. Sue thanked Dave for attending the meeting in advance of his approved appointment.

Public Input

Sue asked if there was any input from the public. There was no response.

Approval of Minutes of April 7, 2014

Jeff noted a scrivener's error in the description of the Key West Airport section of the April 7, 2014 minutes that should be changed from "her" to "his".

Motion: Nance moved to approve the April 7, 2014 minutes, with scrivener's error corrected; seconded by Jeff. The motion was passed unanimously.

Conch Key Fire Station: Conch Key Fire Station – Bill Horn, Architect. Total Budget \$15,797.15. Contract complete for \$14,000. Selected artist: Maureen Melville. Ms. Melville will communicate with Liz by the end of the week regarding any jury duty that will delay her arrival in the Keys and commencement of the project. Beth expressed a desire to be on a greeting committee for Ms. Melville. Discussion followed if the artist will create the artwork here or already created, how it will be transported. If the piece is shipped, where it will be stored until installed will need to be determined.

Key West Airport – wall over ticket counter – Total Budget \$3,043.25. Contract complete for \$2,200. Selected artist: W.B. Thompson. The artist will arrive in Key West by May 29th and will install the artwork on June 9, 10 or 11.

Stock Island Fire Station – Bill Horn, Architect. Total Budget \$27,347.97 Artwork budget is \$24,250. Selected artist: David Harrison Wright. The artwork is complete and the artist has been paid \$21,530 in full per contract. Signage needs review and approval. The balance of art budget is \$2,720. The committee discussed the public artwork at the Fire Station, which was quickly completed and prior to the station opening. The artwork was well received at the opening and the center of attention. Members of the committee observed that although the artwork can be seen from the level of the building, the ramp railings block the view of the art from a distance and noted the need to consider such aspects in future projects. Sue stated that the signage for the project will need to be determined, which is funded by the balance of the art budget. Sue discussed a pedestal at the site painted to mimic the style of the artwork that could tie in to the public art piece. Nance suggested that at the next Key West meeting, the committee visit the Fire Station to look at where the balance of the art budget could be used. Discussion followed regarding expenditure of the remaining funds and any required RFP. Further discussion of the railings and landscaping at the site followed, with possible scenarios that could improve visibility, including newly planted trees that will grow in height, and the need to consider the location of the art in relation to such elements. To Nance's request that she would like to take David Harrison Wright by the site to take a look at the site, the committee responded that they had no issue. Discussion followed regarding an art opening at the Fire Station that could occur after signage is done. Liz spoke of two types of signage that the committee might consider and offered to do any research requested of her. David Harrison Wright has indicated to Liz that he is calling the completed artwork, "Dazzle" and has provided text that he would like signage to include.

Freeman Justice Center - The RFP for the Freeman Justice Center will identify SPACE A and SPACE B. Each with specified budget.

- a. **Drug Court Addition – Budget \$5,036.00** -- Artwork budget \$4,400.
- b. **Lobby Renovations – Budget \$2,359.72.** -- Artwork budget \$2,000.

The current status is that the RFP is still under review by the County Legal Department and that there are new County procedures that will need to be followed to complete the RFQ in order to be approved for noticing.

Key West Airport etched glass (6-13 panels in TSA area) special project budget \$13,000. Contract has been revised and approved. First invoice has been submitted to Mr. Horton. McMow Glass – revised designs are complete and installation dates are pending first payment. Liz addressed the committee concerning the status of the project, including obtaining purchase orders. Once an initial payment is made (possibly in June) and McMow Glass commences the project, a purchase order for materials and supplies can then be made. Liz suggested that the committee be certain of their decision regarding the design of the panels. In addition, the committee needs assurance that the balance of the funds designated for the panels will be available once McMow Glass begins the project. Discussion followed regarding the frosting on the existing panels that will need to be removed. Liz will request Peter Horton in writing to begin the removal.

Marathon Court House – Michael Ingram, Architect. **Budget \$8,311.05.** RFP for exterior artwork budget is \$7,200. Installation will not occur until sewer hookup construction work is completed. RFP draft will be completed when Public Works has completed site work. It is understood that the County is putting out a bid for for the sewer work at the project. Additionally, the County is attempting to purchase property next to Stanley Switlik Elementary School that the library would occupy and the Marathon Library building would be made part of the Marathon Court House, with all sewer work done at the site contemporaneously.

Key West Airport - Arrivals Terminal downstairs renovation – Project on hold.

NEW PROJECTS: Bernstein Park, Stock Island renovations: Bill Horn is the architect. We are awaiting budget and plans. *Plantation Key Court House* – renovations or new, New Fire Station. Summerland Key update: three sites are being considered for purchase.

Bi-Annual RFQ (Request for Qualifications) – As above noted, that there are new County procedures that will need to be followed to complete the RFQ in order to be approved for noticing.

The following projects have been placed **on hold** by the BOCC as of March 18, 2009:

- Old Tavernier School and Jefferson Brown Bldg.
- Marathon Emergency Operations Center – Design phase (no funds available)

Other business – Higgs Beach Sea Shells update. The Sea Shells have not been removed from Higgs Beach by March 31 as was initially agreed to by Sculpture Key West. It is understood that the County will need to occupy the space where the shells are located in order to conduct the registration of a marathon run. Although Emily Sorkin (who is currently out of town) has guaranteed that the sculpture will be removed this summer, in the event the County will have to move the Sea Shells, Sue stated that Sculpture Key West will need to post a \$10,000 bond. Discussion followed regarding the gift and loan policy, which Liz will resend to the Committee.

Revisiting Stock Island Fire Station signage, Liz read David Harrison Wright's text regarding the "Dazzle" public artwork that he would like the signage to include. The Committee was fine with the text. Liz suggested the text also include historical information concerning Stock Island and warships. Nance expressed her belief that warships were never in Trumbo, Stock Island. Liz will research the issue, and only verified information will be included with the signage.

Adjourn - The meeting was adjourned at 4:42 p.m.

Respectfully submitted by:

Jodell Roberts
Business Manager