

Monroe County Art in Public Places Committee
Meeting Agenda
Monday – August 11, 2014 – 4:00 p.m.
Gato Building, 1100 Simonton St., 1st floor conference room, Key West

1. **Call to order**
2. **Public Input**
3. **Approval of Minutes of July 14, 2014**

4. **Freeman Justice Center - Review, Score and Recommend Proposals**

Drug Court Addition – Budget \$5,036.00 -- Artwork budget \$4,400.

- i. Fran Decker
- ii. Tim Marshall Curtis
- iii. Craig Gray
- iv. Alan S. Maltz
- v. Roberta Cris Sandifer
- vi. David Harrison Wright

Lobby Renovations – Budget \$2,359.72. -- Artwork budget \$2,000.

- i. Fran Decker
- ii. Tim Marshall Curtis
- iii. Craig Gray
- iv. Alan S. Maltz
- v. Roberta Cris Sandifer
- vi. Jim Simmen
- vii. David Harrison Wright

5. **Current Projects – Status Update**

- a) **Bi-Annual RFQ** (Request for Qualifications) – Review 21 applications
- b) **Conch Key Fire Station – Review and discuss submitted final revisions.** Bill Horn, Architect. Total Budget \$15,797.15. Contract complete for \$14,000. Selected artist: Maureen Melville. Ms Melville visited the site and will plan to install after October 26.
- c) **Key West Airport TSA Area etched glass - 6 panels** -Special project budget: \$13,000. McMow Glass revised designs were approved by airport director, TSA and committee, Airport staff. Installation is confirmed for August 21-25 in the evenings.
- d) **Key West Airport – Wall over ticket counters** – Total Budget \$3,043.25. Contract complete for \$2,200. Selected artist: W.B. Thompson. Installation is complete. *Artist submitted an invoice for payment and it is on hold.*
- e) **Marathon Court House** – Michael Ingram, Architect. **Budget \$8,311.05.** RFP for exterior artwork budget is \$7,200. Installation will not occur until sewer hookup construction work is completed. RFP draft will be completed when Public Works has completed sewer hook-up – *Pending bid award by engineering.*

6. **NEW PROJECTS:** *Bernstein Park*, Stock Island renovations: Bill Horn, architect. We are awaiting budget and plans – *Plantation Key Court House* – new, *New Fire Station* –Summerland Key – *several sites are being considered for purchase.* *Key West Airport - Arrivals Terminal* –half wall to be considered in 2015. *Marathon Library* – different sites are being explored.

7. The following projects have been placed **on hold** by the BOCC as of March 18, 2009:

- Old Tavernier School and Jefferson Brown Bldg.
- Marathon Emergency Operations Center – Design phase (no funds available)

8. **Other business –**

FAPAP Conference dates confirmed: April 29, 30 and May 1st, 2015

Placement of Seward Johnson sculpture – Nance

9. **Adjourn**

Attachments:

Minutes from AIPP meeting 7/14/2014

NEXT MEETING: Monday September 8th in Marathon

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. - 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call 711".

PUBLIC INPUT: Any person that wishes to be heard on any agenda item shall notify administrative staff prior to the start of the meeting at 305-295-4369 or info@keysarts.com.

**Monroe County Art in Public Places Committee
Minutes
Monday – July 14, 2014
Gato Building, 1100 Simonton St., Key West**

In attendance were Committee members: Sue D'Antonio, Jeffrey Harwell, Dave Andrews, Nance Frank; Staff: Liz Young, Jodell Roberts;

Sue D'Antonio, Chair, called the meeting to order at 3:55 p.m.

Public Input

No members of the public attended the meeting.

Approval of Minutes of June 9 and 27, 2014

Motion: Nance moved to approve the June 9, 2014 minutes and the June 27, 2014 minutes; seconded by Jeff. The motion was passed unanimously.

Conch Key Fire Station – Bill Horn, Architect. Total Budget \$15,797.15. Contract complete for \$14,000. Selected artist: Maureen Melville. An installation date has not been finalized. Ms. Melville has scheduled a site visit for noon on July 21st at the Conch Key Fire Station for an overview of the project. Sue, Liz, and Chief Boswell (in Chief Callahan's place) will meet with Ms. Melville.

2. Key West Airport – Wall over ticket counters – Total Budget \$3,043.25. Contract complete for \$2,200. Selected artist: W.B. Thompson. Installation is complete. The committee discussed work as installed by Mr. Thompson. Nance Frank recused herself from the project, as she is an agent for W.B. Thompson. Sue and Liz have recently visited the site and observed that some edges on some pieces of the artwork are not painted and a few of the pieces are starting to bow/buckle. When asked for input about the artwork during their visit, airport staff found the installation distracting. There is concern that the work could be a safety issue. Liz informed the committee that Mr. Thompson submitted an invoice to Arts Council that has been forwarded to the County Contract Manager. Sue and Liz will contact Mr. Thompson to discuss fabrication, design, and potential safety/security issues of the installed art work and what the artist would be willing to do to address these issues. In connection with public art, the committee discussed the importance of documenting the installation process and any post-installation matters, legal ramifications of safety/security issues (which have recently been discussed with an attorney), review of proposals, attention to potential maintenance issues when selecting work, and that committee members chosen as a liaison for a project should have no professional relationship with the public artist for the project.

Dave enters the meeting 4:10 pm.

KW Airport – Florida History Traveling Exhibit installation on 7/10/14.

There was discussion regarding the installation of the Museum of Florida History's traveling exhibit "Florida History Before Statehood" which will be at the Key West Airport for three months. Sue and Liz assisted with the installation and commented that the exhibit is interesting and well done. Sue showed images of the installed exhibit from her cell phone. Airport staff is happy with the exhibit and maintenance staff was very helpful installing the exhibit.

Key West Airport TSA Area etched glass - 6 panels -Special project budget: \$13,000. A purchase order has been processed and McMow Glass has received their first payment for design. McMow Glass has provided large scale drawings for review by the committee, Mr. Horton and TSA's review. TSA will need to approve opaque areas of the designs as shown in the large scale drawings. A meeting at the airport to accomplish this will be scheduled. Installation dates have been proposed and are awaiting approval by Airport staff.

Bi-Annual RFQ (Request for Qualifications) – RFQ bid opening date is July 22 at 3:00 pm and will be reviewed in Key West at the August 11th meeting. Liz asked the committee to encourage artists to submit a response to the RFQ.

Jeff leaves the meeting at 4:20 p.m.

Nance suggested that RFQs be done quarterly to expand opportunities for artists to become qualified. The committee considered the suggestion and discussed issuing RFQs three times a year, including January and March as good months for an RFQ. Liz will contact County Purchasing regarding the RFQ process.

Freeman Justice Center - RFP bid opening date is July 23 at 3:00 pm. The proposals will be reviewed in Key West at the August 11th meeting. **Drug Court Addition** - Budget \$5,036.00 -- Artwork budget \$4,400. **Lobby Renovations** - Budget \$2,359.72. -- Artwork budget \$2,000.

Stock Island Fire Station - Bill Horn, Architect. Total Budget \$27,347.97 Selected artist: David Harrison Wright. Art budget of \$21,350. Artwork is complete and artist has been paid in full. Signage needs to be completed. David Harrison Wright has indicated to Nance Frank that he is not interested in adding more to the walls of the project. Discussion followed regarding the use of the \$2,000 in remaining art budget funds for a signage pedestal and bench. Nance thought \$2,000 was an excessive amount for a sign. Others discussed the educational aspect that a larger and broader sign could provide regarding the background of the artwork and the history of Stock Island and dazzle painting on ships. Liz and Sue will go visit the site to review the project and take photographs. The committee discussed the possibility of a proposal for bench and sign. The committee also considered the possibility using the portion of the budget that has already been set aside for signage and transferring the \$2,000 from the Stock Island Fire Station public art budget to the Bernstein Park public art budget which are in same geographic location. Nance suggested discussing this with Commissioner Carruthers.

Marathon Court House - Michael Ingram, Architect. **Budget \$8,311.05.** RFP for exterior artwork budget is \$7,200. Installation will not occur until sewer hookup construction work is completed. RFP draft will be completed when Public Works has completed sewer hook-up. Engineering reports that funds for the project are now approved and in the budget for the sewer work. The RFP for the sewer work is out for bid and the County will select a contractor in September or October.

NEW PROJECTS

Bernstein Park, Stock Island renovations: Bill Horn, architect. We are awaiting budget and plans. Sue spoke to Steve Miller of the Parks Department but received no clear news of the status of the project. There is a proposal for possible dockage at Big Pine Key Community Park. Sue mentioned that we should attend the Parks and Recreation September meeting.

Plantation Key Court House - This is a new and next major Upper Keys project which is set at \$5 Million. The current structure will be leveled with new construction. Dave will contact Mayor Murphy regarding the project.

Fire Station -Summerland Key - Several sites are being considered for purchase to construct the Fire Station.

Key West Airport - Arrivals Terminal - The half wall is to be considered in 2015.

Marathon Library - Different sites are being explored, with the possibility of moving the library to the other side of the highway which would be beneficial for the Stanley Switlik Elementary School.

The following projects have been placed **on hold** by the BOCC as of March 18, 2009:

- Old Tavernier School and Jefferson Brown Bldg. Liz has been inquiring, and no new information available.
- Marathon Emergency Operations Center - Design phase (no funds available)

Other business

Freeman Justice Center - The entrance sidewalk mural has been restored by the County's Public Works Department.

It was suggested that Dave should take the opportunity to visit the Freeman Justice Center before the August 11 meeting when the RFP submittals for the center will be considered. Dave and Liz will visit the the Freeman Justice Center before the August 11 meeting

Adjourn - The meeting was adjourned at 4:50 p.m.

Respectfully submitted by:

Jodell Roberts
Business Manager