

**Meeting Minutes of the Monroe County
Substance Abuse Policy Advisory Board (SAPAB)
November 27, 2017**

Harvey Government Center
1200 Truman Avenue, Key West, FL

BOCC Meeting Room - 10:00 A.M.

SAPAB members/designees present:

Maureen Dunleavy, Chair, Director of Community Mental Health Centers
Holly Elomina, Court Administrator, Vice-Chair
Steve Torrence, Designee for Chief Donie Lee, City of Key West Police Department
Val Winter, Designee for Dennis Ward, State Attorney
Robert Lockwood, (via tele-conference) Monroe County Public Defender
Brylan Jacobs, State Probation Circuit Administrator
Duane Triplett, Local Substance Abuse Treatment
Elizabeth Langan, Director of Pre-trial Services
Kevin Madok, Clerk of the Circuit Court & Comptroller
Mark Porter, Superintendent of Education

SAPAB Members Absent: Sylvia Murphy, Commissioner, Board of County Commissioners; Hon. Mark Jones, Chief Circuit Court Judge; Rick Ramsay, Monroe County Sheriff; Kris DiGiovanni, Chief of Police Department, City of Key Colony Beach; Adele Feris, Representative of Monroe County Probation Services; Tim Age, Correctional Officer.

Staff members present: Christine M. Limbert-Barrows, Assistant County Attorney; Laura deLoach-Hartle, Sr. Administrator Grants & Special Projects; and Janet Gunderson, Sr. Grants & Finance Analyst.

The CJMHSA meeting was called to order at 10:05 a.m. by Chair, Maureen Dunleavy. M. Dunleavy led the Pledge of Allegiance.

1. b. SAPAB members introduced themselves, stated the organization they worked for and their job title Disclosure of members' affiliations with applicants, if any. M. Dunleavy disclosed affiliation with the Guidance/Care Center.

c. Election of Chairperson and Vice-Chairperson. H. Elomina motioned to nominate Steve Torrence to serve as Chairperson, M. Dunleavy seconded the motion. S. Torrence motioned to nominate H. Elomina to serve as Vice-Chairperson, M. Dunleavy seconded the motion. There being no objection; the motions passed.

d. No public comment.
2. S. Torrence moved to approve the agenda, seconded by M. Dunleavy; hearing no objection the motion passed.
3. S. Torrence moved to approve the minutes, seconded by H. Elomina; hearing no objection the motion passed
4. Bob Shillinger led a discussion on potential litigation brought by Monroe County against opioid manufacturers and distributors.
5. Presentation of Proposals by Project Directors and/or Representatives:
 - a. Key Bridge – Michael Rogers was present to answer questions about the proposed program.

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- b. Samuel’s House – Myra Whittenberg, Pam Stover and Veronica Taylor were present to answer questions about the proposed program.
- c. Guidance/Care Center, Women’s Jail Incarceration Program – Erica Cox was present to answer questions about the proposed program.
- d. Florida Keys Children’s Shelter – No one was present on behalf of the Children’s Shelter.
- e. Guidance/Care Center, The Heron – Lisa Marciniak was present to answer questions about the proposed program.

6. Discussion of applications and approval of recommendations to the Board of County Commission.

Steve Torrence made a motion, seconded by Mark Porter, to award the applicants and amounts with the source of funding assigned as follows:

Recommendation for award of the FDLE Byrne/JAG grant:

APPLICANT	FDLE BYRNE/JAG
Guidance/Care Center - Heron	\$28,587
Guidance/Care Center - WJIP	\$43,380
Total FDLE Byrne/JAG Recommended for Funding	\$71,967

Recommendation for award of the Clerk’s Drug Abuse Trust Fund:

APPLICANT	CDATF
Key Bridge	\$6,500
Samuel’s House	\$37,086
Florida Keys Children’s Shelter	\$15,110
Total Drug Abuse Trust Funds Recommended for Funding	\$58,696

Roll-Call was taken with the following results: M. Dunleavy, abstain; Holly Elomina, yes; Steve Torrence, yes; Robert Lockwood, yes; Val Winter, yes; Brylan Jacobs, yes; Mark Porter, yes; Duane Triplett, yes; Elizabeth Langan, yes Kevin Madok, yes. Motion Carried.

Total funds recommended for award FDLE and CDATF for 2017-18 = \$130,663.

7. Other Business as appropriate – None.

Steve Torrence made a motion to adjourn, seconded by Mark Porter and hearing no opposition the SAPAB meeting adjourned at 11:25 a.m.

Video recording of 11/27/17 Monroe County Substance Abuse Policy Advisory Board meeting is available for viewing on line:

<http://view.liveindexer.com/ViewIndexSessionSLMQ.aspx?ecm=636923070995039062&indexSessionSKU=a3170eZ018+Hllbl/VyggQ%3D%3D&siteSKU=qo09+8C6gRWyzz1siMncQ%3D%3D>