



**MONROE COUNTY GROWTH MANAGEMENT
BUILDING DEPARTMENT**

Lower Keys Office: 5503 College Road, Key West, (305) 295-3990
 Middle Keys Office: 2798 Overseas Highway, Marathon, FL (305) 289-2501
 Upper Keys Office: 102050 Overseas Highway, Key Largo, FL (305) 453-8800
 Ocean Reef Office: 11601 CR 905, Key Largo, FL (305) 453-8765

APPLICATION FOR VARIANCE TO FLOOD HAZARD ORDINANCE

The following information **MUST** accompany each flood variance application submitted:

- Flood Variance application must be completed by owner of property or authorized agent with proof of Power of Attorney. Please print or type only
- Attach a Site Plan indicating:
 - Lot size
 - Size of existing building
 - Proposed project with location, dimension and type of construction, break-away or vented
 - Existing elevation of property on the site plan
 - Requested elevation of proposed building
- Clearly indicate your request for a flood variance, and whether requesting electric or plumbing below the 100 year flood elevation
- Four (4) color photographs of good quality and definition.
 - One (1) photo should be from street in front of lot
 - One (1) from the rear
 - One (1) from each side showing any structures located on adjunct lots.
- May also include any photo of good quality and definition that would show interesting features of the surrounding area that may help to make a recommendation of approval.

APPLICATION FEE (due at application): \$1,611.00

Date:

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PROPERTY DESCRIPTION:			
Lot	Blk	Bldg#	Unit#
Real Estate #:		Key	
Property Address			
MM	Subdivision		
OWNER Information:			
Owner(s)			Phone #
Mailing Address			
Authorized Agent:			Phone #
Address			
PLEASE RETURN APPLICATION TO:		Michelle Yzenas, Executive Assistant, Monroe County Building Dept., 2798 Overseas Highway, Suite 300, Marathon, FL 33050	



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Explain Request for Variance:

Briefly explain why you believe your request should be granted:

I/WE UNDERSTAND THAT FLOOD INSURANCE RATES FOR IMPROVEMENTS BELOW THE REQUIRED ELEVATIONS WILL RESULT IN HIGH PREMIUM RATES.

Owner(s) Signature

Internal Use Only:

Property Inspected by:	Date:
Comments:	

Rec'd By:	Rec'd Date	Application #
FEE amount collected:	\$1611.00	Receipt #

Building Official Signature

Date