

# County of Monroe

## Office of the Assistant County Administrator

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## Board of County Commissioners

Mayor Danny Kolhage, District 1  
Mayor Pro Tem Heather Carruthers, District 3  
George Neugent, District 2  
David Rice, District 4  
Sylvia J. Murphy, District 5

*We strive to be caring, professional and fair*

## **CONSTRUCTION INDUSTRY INFORMAL GROUP MEETING**

Hosted by: Building, Planning & Environmental Resources, Fire Marshal and Engineering Services Departments

**July 20, 2015 3 PM – 5 PM**

Meeting will be conducted using Polycom System at the Marathon Government Center (2798 Overseas Highway in Marathon) and the Murray Nelson Government Center (102050 Overseas Highway in Key Largo)

1. C. Hurley Introduction
2. L. Lehr Why are we implementing new policy
3. L. Lehr Policies on Substantial Improvement to structures below base flood elevation
4. L. Lehr Policies on AE and VE Zone Elevation Certificates completed by surveyors
  - A. Procedures for 21 day Elevation Certificate
  - B. Procedures for Finished Construction Elevation Certificates before CO
  - C. FEMA Elevation Certificate Checklist
5. L. Lehr V-Zone Certification and Calculations Documentation
  - A. Procedures for submission prior to permitting
    1. Plan review requirements including calculations
6. L. Lehr Pools in the V-Zone
7. L. Lehr Policies on Floodproofing for Non-Residential Buildings
  - A. Procedures for submission prior to permitting
    1. Plan review requirements
    2. Calculations
    3. Flood Emergency Operation Plan
    4. Floodproofing Inspection and Maintenance Plan
8. M. Wingate / J. Ballard Policies on accessory equipment (i.e., pool equipment, cistern pumps)
9. W. Maltby Elevation of electrical equipment above base flood elevation – Florida Building Code requirement and impact on setbacks
10. M. Santamaria/  
E. Koconis New Land Development permit for Miccosukee and Seminole Chickee Huts without electric or plumbing, to assure setback and floodplain requirements are met
  - A. Current Process
  - B. Proposed Process
11. E. Koconis Permit refund approval process update
  - A. Current Process
  - B. Proposed Process

Construction Industry Informal Group Mission Statement:

*"To evaluate Growth Management Division Building, Flood Plain, Planning and Environmental Resources, Engineering, Fire, and other department operations related to permitting and development approvals, and recommend improvements for better service delivery to the Construction Industry and Monroe County residents. "*